



ਪੰਜਾਬ ਪ੍ਰਦੂਸ਼ਣ ਰੋਕਥਾਮ ਬੋਰਡ

PUNJAB POLLUTION CONTROL BOARD

No. PPCB/325029/2026/ 457

dated 14/09/2026

CIRCULAR

Subject: Processing of matters relating to industrial units, real estate and housing projects, including IT establishments, hospitals, educational institutions and hotels, covered under the Consent Management System of the Board, through the e-Noting Module of the OCMMS Portal only.

The Board is receiving applications for obtaining regulatory clearances through the FastTrack Punjab Portal (Unified Single Window Portal) of the State Government. Applicants/investors register themselves on the said Portal and submit the Common Application Form (CAF)/Semi-Common Application Form (S-CAF) through the Portal. Thereafter, applications pertaining to the Board with a capital investment of less than ₹25 crore are received in the Board's Online Consent Management & Monitoring System (OCMMS) Portal through system integration, whereas applications with a capital investment of ₹25 crore and above are dealt with exclusively through the FastTrack Punjab Portal.

2) The details of applications dealt with exclusively through the FastTrack Punjab Portal by the Regional Offices of the Board are now available under the Invest Punjab Dashboard in the Consent Application Search Module of the Board's OCMMS Portal.

3) However, it has been observed by the Competent Authority of the Board that the Regional Offices are still processing matters relating to applications dealt with exclusively through the FastTrack Punjab Portal by initiating separate files through the e-Office file system. This results in duplication of files and creates difficulty in correlating the records of the concerned industry/project with the corresponding application on the FastTrack Punjab Portal.

4) In order to address the above issue, a provision has now been incorporated in the Board's OCMMS Portal whereby, in respect of applications dealt with exclusively through the FastTrack Punjab Portal, any subsequent matter relating to such an application that is required to be initiated by the concerned Regional Office, shall be initiated through a temporary, one-time registration made by the concerned officer in the e-Noting Module of the OCMMS Portal. Thereafter, the e-Noting shall be initiated in the OCMMS Portal in respect of the concerned

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application using the temporary registration ID so created. The same procedure shall also be followed for initiating e-Noting in respect of newly identified industries/projects.

5) In view of the above, the Competent Authority of the Board has decided that all officers of the Board shall mandatorily use the e-Noting Module of the Board's OCMMS Portal for processing matters relating to:

- i) applications dealt with exclusively through the FastTrack Punjab Portal; and
- ii) matters relating to newly identified industries/projects.

Accordingly, no such matter shall be initiated or processed through the e-Office file system, so as to avoid duplication of files and ensure proper correlation and availability of information pertaining to the concerned application/matter.

6) These instructions shall come into force with immediate effect and shall be complied with by all concerned officers in letter and spirit.

Endst. No.....

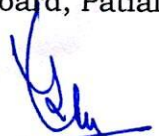
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sdh/
Member Secretary

Dated...14/09/2016

A copy of the above is forwarded to the following for information and necessary action: -

1. The Chief Environmental Engineer, Punjab Pollution Control Board, Patiala/Ludhiana/Jalandhar/Bathinda.
2. The Senior Environmental Engineer, Punjab Pollution Control Board, Zonal Office-I/II Patiala, Ludhiana-I/II, Bathinda, Amritsar & Jalandhar.
3. The Senior Environmental Engineer (HQ-1/2/3), Punjab Pollution Control Board, Head Office, Patiala.
4. The Environmental Engineer, Punjab Pollution Control Board, Regional Office - Amritsar/ Barnala/ Batala /Bathinda/ Faridkot/ Fatehgarh Sahib/ Hoshiarpur/ Jalandhar-1,2/ Ludhiana-1,2,3,4//Patiala/ Rupnagar/ Sangrur/ SAS Nagar/ Sri Muktsar Sahib and Tarn Taran.
5. The Environmental Engineer (Computers), Punjab Pollution Control Board, Head Office, Patiala.
6. The Administrative Officer, Punjab Pollution Control Board, Head Office, Patiala.
7. The Deputy Controller (Finance & Accounts), Punjab Pollution Control Board, Head Office, Patiala.
8. The Secretary to the Chairperson, Punjab Pollution Control Board, Patiala for information of the Chairperson.


Member Secretary

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